

# **CROSS VILLAGE TOWNSHIP PERSONAL PROPERTY ANNUAL CANVAS POLICY**

The Cross Village Township Assessor shall conduct an annual Personal Property Canvas in the month of December of each year to determine the status of personal property, estimate the value of personal property located in the Township, the accuracy of personal property recording and the qualification of exemptions.

The Assessor may interview and request additional information from property owners to help in the determination of value.

Following the canvas, the Assessor may mail a new personal property statement and form L-4175 to the owner or person who possess assessable personal property which must be completed by the owner and returned to the Assessor by February 20<sup>th</sup> of the tax year.

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Diana Keller, Township Clerk

April\_\_ 2023