

## Cross Village Township Board Meeting Minutes

Date: December 1,2020

Present: Township Clerk,Diana Keller, Treasurer, Marie Garrett, Supervisor, Steve Keller, Trustee, Lynn Ribits, Trustee, Howard Wood.

Steve Keller called the meeting to order at 7:03pm.

And stated that rules in place caused us to have virtual meeting

Rules also state board members must announce if they are not in town during meeting. Steve announced he was in East Jordan. All other board members were in the township.

With no flag available we didn't do the pledge of allegiance.

Approval of Agenda: moved Designated Assessor(e) to first in new business, as Tim Grimm was attending. Howard made move to approve agenda, Steve seconded. All were in favor and December 2020 Agenda was accepted.

Minutes: Howard made motion to approve the 2020 November board meeting minutes. Lynn seconded it. All were in favor and minutes were accepted.

Financial Report: Marie(treasurer) stated that she and Diane(clerk) would work on them to get the numbers the same.

Payment of Bills: Marie read the list of bills. A Total of \$1,045.98. Lynn made a motion to pay them, Howard seconded it. All were in favor to pay the bills.

Correspondents/Announcements: Steve said he received an email regarding Designated Assessor, but that would be covered later in new business. Steve also read an email from Thad Morgan updating us on LTBB.

Public Comments: were made by Steve, Lynn, Cindy McShirley, Edy Stoughton.

Committee Reports: none

Unfinished Business:

a. Master Plan: Lynn says recreation plan is necessary before updating master plan, Lynn volunteered to help with recreation plan, and volunteered John K. to help. Edy Stoughton says board needs to have discussion on what direction we want to go with recreation plan.

b. Road Commission Update: Howard said study was not done yet, he will update.

c. Sign on M-119: discussed, Howard will look into it.

d. Cemetery Committee: Steve will check into it, Becky Serrano and Mike Disher were involved in it.

e. Website/Facebook: Steve will get prices and ideas from web companies this month. Linda R. suggested hiring a kid as an intern.

f. Gene Reck memorial: Howard is working on it, still looking at designs. Will update next month.

g. Life Preserver for Cross Village Beach: Put off as we wait for prices to come down.

## New Business

e. Designated Assessor: Tim Grim explained what the agreement involves- Designated assessor is a backup in case local assessor was unable to perform duties. Will cost us nothing unless it is used.

Board voted to approve contract. Steve made motion and Howard seconded. All in favor.

a. Trustee Opening: The board decided to take applications through December 31, Vote on them at our next meeting on January 5<sup>th</sup>. Larry Ribits ask about application, voiced interest in position. Is concerned everyone on board is located on Levering road or in village, and Cross Village Shores and shore drive north of Cross Village isn't represented.

b. Continuity of Communications: Board discussed township communications (email, text) and the responsibility of the township to preserve those records. Also lack of the same email, phone number over changes in board members. Linda R. suggested WhatsApp for texting as chats can be saved and archived.

c. Reading Room: the board hadn't passed a motion to close it. After discussion we agreed that if our attorney says we wouldn't be liable for COVID infections by reopening it, we can reopen with as much precautions as possible. The key was never returned.

d. Education Classes for new board members: Discussion of township paying for new-board-member education classes for Steve and Diana. Howard made motion to pay for classes, Steve seconded it, all in favor.

Meeting was adjourned: 7:55PM

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Cross Village Township Clerk Diana J. Keller

**DRAFT**